



**DURHAM CATHOLIC  
DISTRICT SCHOOL BOARD**  
*Learning and Living in Faith*

## **Special Board Meeting – Open Session Minutes**

Durham Catholic District School Board – North Boardroom  
650 Rossland Road West, Oshawa, ON, L1J 7C4  
August 19, 2024, at 7:00 PM EST

### **Trustees Present**

M. Forster, Chair, R. Damianopoulos, Vice Chair  
Trustees K. Beatty, R. De Souza\*, J. Emanuel, M. Ste. Marie

### **Trustee Regrets**

M. Hall, J. McCafferty

### **Student Trustees Present**

O. Aje\*, A. Walsh\*

### **Director of Education Present**

G. Winn

### **Senior Administration Present**

S. Grieve\*, M. Hammond\*, M. O'Neill\*, J. Outram, R. Rodriguez, J. Sheepwash,  
P. Sorhaitz\*, K. Stevenson\*, J. Wilson\*

*\* Attended virtually*

#### 1. Opening

##### 1.1. Call to Order

Chair Forster called the meeting to order at 7:01 p.m.

##### 1.2. Motion to Move into In Camera Session

###### **Motion:**

SB2024-08-19-01 – Motion to Move In Camera

"THAT the Durham Catholic District School Board meeting move into In Camera session."

Motion moved by K. Beatty and motion seconded by J. Emanuel.  
CARRIED

Resumption of the Open Session (7:11 p.m.)

##### 1.3. Memorials and Prayer

Student Trustee Aje offered the opening prayer.

1.4. Land Acknowledgement

Chair Forster acknowledged Traditional Lands and Territory.

1.5. National Anthem

Pre-recorded performance by St. Anne Catholic School choir.

1.6. Roll Call and Apologies

Trustee Hall and McCafferty sent regrets. Trustee De Souza attended virtually. All other Trustees attended in-person.

Student Trustees Aje and Wash attended virtually.

1.7. Approval of Agenda

**Motion:**

SB2024-08-19-02 - Approval of Agenda

"THAT the Durham Catholic District School Board approve the agenda of the Monday, August 19, 2024, Special Board Meeting as provided."

Motion moved by K. Beatty and motion seconded by M. Ste. Marie.  
CARRIED

1.8. Declaration of Interest

None.

2. Items for Information

2.1. Appointments

Vice Chair Damianopoulos read the following appointments:

**Appointment of Supervisory Officer**

Jessica Outram effective August 12, 2024

**Appointment of Chief Human Resources Officer**

Jaime Sheepwash effective August 19, 2024

- Director Winn introduced Jessica Outram, Superintendent of Education, and Jaime Sheepwash, Chief Human Resources Officer. The Director welcomed them back to the Board and expressed his excitement about the experience and knowledge they will bring to their new roles.
- On behalf of the Board of Trustees, Chair Forster congratulated and welcomed Ms. Outram and Ms. Sheepwash back to the Board.

3. Items for Decision

3.1. Trustee Code of Conduct

Gillian Tuck-Kutarna of Miller Thomson LLP spoke about the proposed revisions to the Board's code of conduct to comply with the new Ontario Regulation 312/24, which went into effect on July 29, 2024. She noted that further regulatory amendments to the code are required by January 1, 2025. Ms. Tuck-Kutarna responded to questions from the Trustees.

**Motion:**

SB2024-08-19-03 – Trustee Code of Conduct

WHEREAS Regulation 312/24 made under the Education Act came into effect on July 29, 2024;

AND WHEREAS Regulation 312/24 requires that Trustee Codes of Conduct include specific provisions, as outlined in the Regulation;

AND WHEREAS all Ontario District School Boards must ensure that their trustee Code of Conduct complies with Regulation 312/24, and includes the required provisions, by no later than August 28, 2024;

THEREFORE BE IT RESOLVED that the Durham Catholic District School Board adopt the proposed amendments to its Trustee Code of Conduct, to comply with Regulation 312/24.

Motion moved by K. Beatty and motion seconded by M. Ste. Marie.  
CARRIED

3.2. Motions to be read in Open Session from the In Camera Session of the Special Board Meeting of August 19, 2024

**Motion:**

SB2024-08-19-04 – Ratification of the Tentative Local Agreement between the Board and the Ontario English Catholic Teachers' Association (OECTA) Representing Occasional Teachers

“THAT the Durham Catholic District School Board ratify the tentative local agreement dated June 3, 2024, as negotiated locally under the *School Board Collective Bargaining Act (SBCBA)*, which provides for renewal of the Collective Agreement Between the Board and the Ontario English Catholic Teachers' Association (OECTA) representing the Board's Occasional Teachers.”

Motion moved by J. Emanuel and motion seconded by M. Ste. Marie.  
CARRIED

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4. Closing

4.1. Motion to Adjourn

**Motion:**

SB2024-08-19-05 – Adjournment

"THAT the Durham Catholic District School Board adjourn the Special Board Meeting of Monday, August 19, 2024."

Motion moved by K. Beatty and motion seconded by M. Ste. Marie.

CARRIED

4.2. Closing Prayer

A closing prayer was offered by Student Trustee Walsh.

The meeting adjourned at 7:35 p.m.

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Monique Forster, Chair of the Board  
Durham Catholic District School Board

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Gerard Winn, Director of Education  
Durham Catholic District School Board

Recording Secretary: L. Beckstead